



## **ADDENDUM NO. 1**

**REQUEST FOR PROPOSALS (RFP) No. 24-05  
TOWN OF CUTLER BAY  
PARKS LANDSCAPE AND GROUNDS MAINTENANCE SERVICES**

Addendum No. 1 form shall be part of the original RFP No. 24-05 PARKS LANDSCAPE AND GROUNDS MAINTENANCE SERVICES document and modifies the original RFP as noted below:

**REVISION TO ORIGINAL RFP DOCUMENTS BELOW: “RED”**

Page 4- Schedule of Events

No.	Event	Date*	Time* (EST)
1	Advertisement/Distribution of ITB & Cone of Silence Begins	<b>Tuesday, July 23, 2024</b>	9:00 AM
2	<b>Mandatory Pre-Bid Meeting 10720 Caribbean Blvd., Suite 115 Cutler Bay, Florida</b>	<b>Monday, August 12, 2024</b>	2:00 PM
3	Deadline to Submit Questions	<b>Thursday, August 22, 2024</b>	1:00 PM
4	Deadline for Town to Respond to Questions	<b>Thursday, August 29, 2024</b>	5:00 PM
5	<b>Deadline to Submit Bid-Response</b>	<b>Thursday, September 5, 2024</b>	2:00 PM
6	Evaluation of Bid Responses	<b>Monday, September 9, 2024 – Monday, September 16, 2024</b>	8AM - 5PM
7	Announcement of Selected Contractor/Cone of Silence Ends	<b>Wednesday, <del>September 18,</del> October 16, 2024</b>	6:00 PM

Page 7- Evaluation Method and Criteria

5. A **seven (7) page scope of services** clearly describe the methodology which will be used to perform, including a work plan for the scope of services proposed. Include information as to level of staff to be assigned, a list of products/chemicals used including Material Safety Data Sheets (MSDS) for each and a list of equipment.
6. A **one (1) page list of references** that Proposer has provided similar service in the past ten (10) years. Government agency references are preferred.

Page 7- Evaluation Method and Criteria

**The twenty-(20)-page limit** is for items ~~1 to 6~~ **2-8** below, non-inclusive of Bid Forms.

Page 37- Locations

The following locations (Numbers 1 through ~~40~~ **12** ) require “PARK LANDSCAPE AND GROUNDS MAINTENANCE SERVICES”. The Town reserves the right to add properties to or delete properties from this list and its sole discretion.

**[THIS SPACE LEFT BLANK INTENTIONALLY]**

Page 37- Locations

**Attachment "A"**

<b>No.</b>	<b>Property Name</b>	<b>Address</b>	<b>Folio Number</b>	<b>No. of Acres</b>
1	Bel-Aire Park	18500 SW 97 Avenue	36-6005-001-0010	5.29
2	Cutler Ridge Park	10100 SW 200 Street	36-6008-000-0013 36-6008-011-0460 36-6008-003-0010	10.88
3	Franjo Park	20175 Franjo Road	36-6009-000-0020 36-6009-002-0420	5.23
4	Lakes By the Bay Park	8551 SW 216 Street	36-6009-022-0052	49.3
5	Lincoln City Park	SW 220 Street & 102 Avenue	36-6008-005-0700	1.00
6	Saga Bay Park	7900 SW 205 Street	36-6010-010-1020	5.00
7	Saga Lake Park	SW 82 Avenue & SW 198 Street	36-6010-007-0810	5.00
8	Whispering Pines Park	8800 Ridgeland Drive	36-6004-007-2860	1.36
9	Dothan Park	20220 Dothan Road	36-6004-004-2160	9,173 sq ft
10	Blue Heron Park	21900 SW 97 Avenue	36-6016-027-0010	4.98
11	3.5 Acres		36-6009-003-0310	3.01
12	184 St. & Old Cutler Rd.	18551 Old Cutler Rd.	36-6003-001-0013	9.48
<b>Total Acres</b>				<b>100.74</b>