



ADDENDUM NO. 1

RFQ # 17-06 TOWN OF CUTLER BAY GENERAL PLANNING SERVICES

Addendum #1 form shall be part of the original RFQ #17-06: General Planning Services document and modifies the original RFQ as noted below:

REVISION TO ORIGINAL RFQ DOCUMENTS BELOW:

“RED”

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INTRODUCTION

The Town of Cutler Bay (the “Town”), a municipality located in Miami-Dade County, Florida, desires to receive professional qualifications for the selection of ~~two (2)~~ Planning Consulting firms (the “Consultants”) to provide General Planning Services. Florida law requires the Town to make a determination of a respondent’s qualifications to perform general planning services prior to engagement. The information used in this RFQ will be used by the Town to make this determination.

INTRODUCTION

The Town of Cutler Bay (the “Town”), a municipality located in Miami-Dade County, Florida, desires to receive professional qualifications for the selection of **three (3)** Planning Consulting firms (the “Consultants”) to provide General Planning Services. Florida law requires the Town to make a determination of a respondent’s qualifications to perform general planning services prior to engagement. The information used in this RFQ will be used by the Town to make this determination.

2.2 SCOPE OF WORK

2.2.1 Purpose

The purpose of this section of the RFQ is to highlight the professional services to be provided under the General Planning Consulting Service contract by the ~~two (2)~~ firms selected. The selected "Consultant(s)" will act as a technical resource for Town Staff. The selected "Consulting Team(s)" shall have the capability and experience to integrate basic planning practices (social, environmental and economic disciplines) to proactively engage residents and interested stakeholders in the Town's planning decision-making process. The proposed technical staff should be composed of experienced certified planners (AICPs) with multi-disciplinary backgrounds that includes, but is not limited to, land use planning, project implementation, land development regulations, comprehensive planning, environmental planning, transportation planning, and economic analysis. The services would be project specific (including cost recovery assignments) and will be assigned on a work-order basis.

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3.4 PROCESS OF SELECTION AND NEGOTIATION

The Town reserves the right to make multiple awards pursuant to this solicitation. After short-listing of respondents deemed qualified by the selection committee, oral presentations and re-ranking of the qualified respondents, it is anticipated the Council will authorize negotiations with the top ~~two (2)~~ respondents. After successful negotiation, the proposed agreement(s) shall be presented to the Town Council with a recommendation for award and execution. If contract negotiations fail with any Proposer, the Town may undertake negotiations with alternative respondents. Any award shall be subject to execution of an agreement in form and substance approved by the Town Attorney.

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