



From the Office of the Town Manager

RAFAEL G. CASALS, TOWN MANAGER



TOWN COUNCIL MEETING

AUGUST 20, 2014

TOWN COUNCIL CHAMBERS

This report is prepared in order to inform the Town Council of the status of major projects and ongoing matters. If you have any questions, please feel free to contact me.

Trainings, Meetings & Events Held This Month: (Upcoming Meetings are Underlined)

- August 1, 2014 – PACE/Green Corridor Board of Directors Meeting (Ygrene Offices)
- August 4, 2014 – Parks & Recreation Committee Meeting (Cutler Ridge Park)
- August 6, 2014 – El Dorado “Kick-Off” Meeting (Conference Room #1)
- August 6, 2014 – Strategic Master Plan Update Meeting (Saga Bay Apartments)
- August 6, 2014 – Communities for a Lifetime Advisory Committee Meeting (Community Room)
- August 7, 2014 – Strategic Master Plan Update Meeting (Coral Bay Terrace)
- August 7, 2014 – Education Advisory Committee Meeting (Community Room)
- August 11, 2014 – Code Compliance Special Magistrate Hearing (Community Room)
- August 12, 2014 – Parent Orientation Night (Cutler Ridge Park)
- August 13, 2014 – Back to School with your Board Member Event (Cutler Ridge Park)
- August 14, 2014 – Human Resources Roundtable Meeting (Community Room)
- August 14, 2014 – Cutler Bay Business Association Luncheon (Penthouse Suite)
- August 14, 2014 – Communities for a Lifetime Advisory Committee Meeting (Community Room)
- August 19, 2014 – Red Light Camera Program Special Magistrate Hearing (Community Room)
- August 20, 2014 – 2nd Council Budget Workshop (Council Chambers)
- August 20, 2014 – Town Council Meeting (Council Chambers)
- August 28, 2014 – Property Appraiser Town Hall Meeting (Council Chambers)

Update on Grants

➤ 2014 Urban and Community Forestry Grant Program

The Town has been awarded **\$15,000** from the Department of Agriculture and Consumer Services, Florida Forest Service (FFS) from the 2014 Urban and Community Forestry Grant Program for the second year in a row. Funding will be used to conduct corrective pruning and canopy uplift of older trees in accordance with the Town’s Tree Master Plan. Funding will also be used to continue our public education program in which the Town has partnered with the University of Florida agricultural outreach center to provide residents with information on proper tree maintenance and Florida Friendly landscaping practices.

Update on Circulator Bus Information

- As part of the Interlocal Agreement(s) between Miami-Dade County and the Town of Cutler Bay, Miami-Dade Transit will operate the Town's circulator service and maintain their bus which is used to provide their service.
- As of Monday, August 11, 2014 the mileage on bus #12303 (Town of Cutler Bay's bus) was 59,052. On this date (Aug. 11) the bus was in the shop for a routine PM which is performed every 6,000 miles on this bus. Recently an audit was done on this bus and its PM schedule and everything about the bus was as it should be.



Ridership: June = 1,710 | July = 1,712

PACE Update (Activity as of August 20, 2014)

FINANCED PROJECTS

MUNICIPALITIES	AMT. FINANCED	PROJECTS
Cutler Bay	\$464,054	19
Miami	\$292,113	8
Palmetto Bay	\$1,833,817	26
Pinecrest	\$769,644	15
Coral Gables	\$19,052	1
Miami Shores	\$487,252	14
Grand Total	\$3,865,932	83

Note: These projects include solar panels, hurricane windows and doors, roofs, efficient HVAC systems, insulation, and LED lighting systems.

APPROVED APPLICATIONS

MUNICIPALITIES	PROJECTS
Biscayne Park	3
Coral Gables	17
Cutler Bay	29
Miami	25
Miami Shores	16
Palmetto Bay	28
Pinecrest	14
South Miami	6
Grand Total	138

Strategic Master Plan Update Meetings

- Public Input Meeting #7 held at Saga Bay Apartments on August 7, 2014.
- Public Input Meeting #8 held at Coral Bay Terrace on August 8, 2014.



Department Highlights

Public Works

- Caribbean Blvd. Phase II (from Marlin Road to Holiday Road) has officially been re-opened for use as of August 18, 2014.

Community Development

- Building & Code Compliance Division Statistics for the month ending July 2014:

➤ Building Permits (all trades)	162	➤ Code Cases Opened	42
➤ Certificates of Occupancy	4	➤ Registered properties	55
➤ Certificates of Use	9		

- **Code Compliance** – Special Magistrate Hearing held on August 12, 2014. There were four (4) cases heard during this hearing, of which no cases were dismissed with a fifth case being deferred to September’s agenda.
- **Red Light Camera Program** – Special Magistrate Hearing held on August 19, 2014. There were sixteen (16) cases heard during this hearing, of which two (2) cases were dismissed.

Police Services

Crime Statistics Chart – July 2014

	JULY	2014 TOTALS	2013 TOTALS	YTD % Change
Homicide	0	0	1	-100.00%
Forcible Sex Offenses	0	0	9	-100.00%
Robbery	4	29	26	11.54%
Larceny	128	929	854	8.78%
Auto Theft	9	50	52	-3.85%
Burglary	12	109	136	-19.85%
Aggravated Assault/Battery	7	47	48	-2.08%
TOTAL:	160	1,164	1,126	3.37%

Cutler Bay Business Association Luncheon (August 14, 2014)



- On August 14, 2014, Town Staff attended the Cutler Bay Business Association Luncheon where the Town’s Grants Coordinator Lakeesha Morris made a brief, yet thorough, presentation on the grant possibilities available to local businesses through different governmental resources that can be accessed easily online.

Girl Scouts & the Town Manager

(August 11, 2014)

- Girl Scouts Troupe # met with Town Manager Casals on August 11th to learn a little bit about their local government.
- The Girl Scouts were given an opportunity to fill the dais seats and role play as the Mayor and Council Members to get a feel for what it's like to be an important community leader.



Human Resources Round Table Meeting

(August 14, 2014)

- Members of the Human Resources Round Table met on August 14th at Town Hall to discuss different topics relating to social media and employee policies.
- Town Manager Casals was present to provide some feedback on the importance of having a clear employee policy and the relationship between the Human Resources Director and the Town Manager.



Parent Orientation Night at Cutler Ridge Park (over 60 parents)

- Over 60 parents attended the After School Program Orientation Night at Cutler Ridge Park on August 12, 2014.



El Dorado "Kick-Off" Meeting (August 6, 2014)

- Town Staff held a "Kick Off" meeting with representatives from El Dorado to review site plans and discuss questions or concerns regarding the upcoming development project.

